

R.M. of Shellbrook No. 493
Meeting Minutes
Special Year End Meeting December 18, 2024 - 08:30 AM

MINUTES of a Special meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, December 18, 2024 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

- Reeve - Christine Strube
- Division 1 Councillor - Tasha Cyr
- Division 2 Councillor - Levi Moore
- Division 3 Councillor - Kevin Bruce
- Division 4 Councillor - Jay Ferster
- Division 6 Councillor - Ivan Ten Bos
- Administrator - Duane Storey
- Administrative Assistant - Alicia Ten Bos

ABSENT:

- Division 5 Councillor - Kris Moe

Delegations

Meeting Called to Order

Reeve Strube called the meeting to order at 8:31 a.m.

Adoption of Agenda

Resolution No: 467.12.24

Moved By: Div 4 Councillor Jay Ferster

That, the Agenda be adopted as presented.

CARRIED

Payment of Accounts

Resolution No: 468.12.24

Moved By: Div 6 Councillor Ivan Ten Bos

That, the List of Accounts for Approval dated December 16, 2024, as attached hereto and forming part of these Minutes, being regular cheque numbers 14518 -14550 in the amount of \$76,665.17 and Electronic Fund Transfers in the amount of \$ 2,273.12 be approved.

CARRIED

New and Other Business

Appointments

Resolution No: 469.12.24

Moved By: Div 2 Councillor Levi Moore

That, the RM of Shellbrook No. 493 appoints the following Council Committees and Appointments for 2025 as follows:

APPOINTMENTS FOR 2025

- a. Administrator Duane Storey
- b. Auditor – Sensus Chartered Professional Accountants
- c. Building Inspector - CCASK – Construction Code Authority
- d. Board of Revision –
 - Nor-Sask Board Services
 - Board of Revision – Secretary Mike Ligtermoet
 - Board of Revision – Panel Members Laurie Pilkey
 - Glen Neuert
 - Kirby Fesser
 - Sabrina Saccuci
- e. Development Officer- Administrator
- e. Development Appeals Board - Western Municipal Consulting Ltd

- f. Fire Guardians – Councillor of each Division
- g. Pest Control Officer – Peter Kysiniuk
- h. Pound Keepers – Councillor of each Division appoints as required
- i. Weed Inspector – Councillor of each Division
- j. Property Maintenance Appeals Western Municipal Consulting Ltd
- l. District 32 ADD Board Reeve Strube

CARRIED

Custom Rates

Resolution No: 470.12.24

Moved By: Div 6 Councillor Ivan Ten Bos

That, the custom rates for 2025 be approved as follows:

- a. Backhoe - \$145.00 per hour
- b. Cat - \$300.00 per hour
- c. Grader - \$250.00 per hour- 1- hour minimum \$400 outside RM
- d. Grave digging within RM \$700.00 dig only
\$900.00 dig and close
- e. Gravel delivered with RM trucks \$450.00 per 10-yard load of crushed gravel plus \$160 if outside specified timeline outlined in Gravel Policy.
\$650.00 per 20-yard load of crushed gravel plus \$190
- f. Loader - \$250.00 per hour
- g. Motor Scraper \$300.00 per hour in Municipality
\$400.00 per hour outside of Municipality
\$410.00 per 10-yard load
- h. Pit run delivered \$520.00 per 20-yard load
- l. Skid steer \$150.00 per Hour
- J. Tandem gravel truck - \$160.00 per hour- \$190.00 with pup
- K. Track hoe - \$250.00 per hour
- L. Tractor and mower - \$150.00 per hour
- M. 1 ton and sander \$110.00 per hour- 1-hour minimum
- N. Snow Plow & Sander \$210.00 per hour

CARRIED

Sell Unused Items

Resolution No: 471.12.24

Moved By: Div 2 Councillor Levi Moore

That, the following pieces of equipment be sold:

- Gopher Getter
- Tree Planter

CARRIED

Council Renumeration

Resolution No: 472.12.24

Moved By: Div 4 Councillor Jay Ferster

That, the Council Renumeration and Mileage rates be approved as follows effective Jan 1, 2025:

- 1. Per Diem Mileage \$0.70 per KM.
- 2. Per Diem Council Meetings \$300.00 for Regular Meeting and \$37.50 per Hour for Special Meetings and Supervision
- 3. Per Diem Committee Meetings \$37.50 per hour

CARRIED

Employee Wages

Resolution No: 473.12.24

Moved By: Div 6 Councillor Ivan Ten Bos

That, Rural Municipality of Shellbrook No. 493 Hourly Employees be given a 1.8%/hr cost of living wage increase for the 2025-year effective January 1, 2025.

And that, Council Adopt a Performance based appraisal for 2025 wage increases.

CARRIED

Outside Part time / Special Occasion Position List

Resolution No: 474.12.24

Moved By: Div 4 Councillor Jay Ferster

That an expression of interest for Casual Seasonal employment in 2025 be advertised in the Chronicle, with the goal of compiling a list that can be utilized when short term employment needs arise.

CARRIED

House Hold Limit Rate-Payer Gravel Policy

Resolution No: 475.12.24

Moved By: Div 4 Councillor Jay Ferster

That, discussions in regards to Gravel Policy be postponed awaiting recommendation from the Roads Committee.

CARRIED

5 Year Capital Plan

Resolution No: 476.12.24

Moved By: Div 4 Councillor Jay Ferster

That, the information provided in regards to the 5-Year Capital Plan dated be postponed to the January 2025 Regular Meeting of Council.

CARRIED

2025 Meeting Dates

Resolution No: 477.12.24

Moved By: Div 3 Councillor Kevin Bruce

That the Regular Monthly Council Meeting dates for 2025 be set as follows, with all meetings commencing at 8:30 a.m.

January	Wednesday	8/2025
February	Wednesday	5/2025
March	Wednesday	5/2025
April	Wednesday	2/2025
May	Wednesday	7/2025
June	Wednesday	4/2025
July	Wednesday	9/2025
August	Wednesday	6/2025
September	Wednesday	3/2025
October	Wednesday	8/2025
November	Wednesday	5/2025
December	Wednesday	3/2025

CARRIED

Reeve Strube declared a Conflict of Interest and was excused from the meeting at 10:51 a.m. Deputy Reeve Ferster assumed the Chair @10:51a.m.

Sturgeon Lake / Strube Fire

Resolution No: 478.12.24

Moved By: Div 1 Councillor Tasha Cyr

That, the municipality will assume all the municipal portion of the costs in regards to the Strube/ Sturgeon Lake Regional Park fire.

CARRIED

Reeve Strube returned to Council Chambers at 10:57a.m. and assumed the Chair.

NCTPC Training

Resolution No: 479.12.24

Moved By: Div 2 Councillor Levi Moore

That, the information provided in regards to North Central Transportation Planning Committee Training be postponed to the February 2025 Regular Meeting of Council.

CARRIED

Division 4 Councillor Jay Ferster declared a Conflict of Interest and was excused from the meeting at 11:01 a.m.

Anderson Drive Motion

Resolution No: 480.12.24

Moved By: Div 2 Councillor Levi Moore

That, the following correspondence be received and filed:

- Anderson Drive dated *December 16, 2024*

CARRIED

Division 4 Councillor Ferster returned to Council Chambers at 11:07a.m.

Casual Employment Motion

Resolution No: 481.12.24

Moved By: Div 2 Councillor Levi Moore

That, the following Motion be rescinded:

- 463.12.24 -*Seasonal Employment*

CARRIED

RCMP Meeting

Resolution No: 482.12.24

That, the following correspondence be received and filed:

- RCMP Meeting dated *December 16, 2024*

CARRIED

Adjournment

Resolution No: 483.12.24

Moved By: Div 2 Councillor Levi Moore

That, this meeting be adjourned at 11:15a.m.

CARRIED

REEVE CHRISTINE STRUBE

ADMINISTRATOR DUANE STOREY

