

R.M. of Shellbrook No. 493
Meeting Minutes
Regular Meeting of Council September 4, 2024 - 07:00 AM

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, September 4, 2024 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Doug Oleksyn
Division 1 Councillor	- Cliff Skauge
Division 2 Councillor	- Vacant
Division 3 Councillor	- Christine Strube
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Derwin Joelson
Division 6 Councillor	- Ivan Ten Bos
Administrator	- Duane Storey
Administrative Assistant	- Alicia Ten Bos

1 Call to Order

Reeve Oleksyn called the meeting to order at 7:05 a.m.

2 Delegations

2.1 8:30a.m. Todd Lande Foreman

2.2 9:00a.m 7th Street Group

2.3 9:30a.m. Jared Stephenson, Northbound Planning, Country Residential Zoning

2.4 10:00a.m. Dave Kapacila and Kory Kuntz Lake Country Coop

Resolution No: 3
314.09.24

3. Adoption of Agenda

Moved By: Div 3 Councillor Christine Strube

Adopted as presented.

CARRIED

4 Declaration of Conflict of Interest

Resolution No: 5
315.09.24

Approval of Minutes for the Regular Meeting of Council August 7th, 2024 as presented.

Moved By: Div 4 Councillor Jay Ferster

That, the minutes of the Regular Meeting of Council held on August 7th, 2024 be approved as presented.

CARRIED

Resolution No: 6
316.09.24

Approval of Minutes for the Special Meeting of Council August 13th, 2024 as presented.

Moved By: Div 6 Councillor Ivan Ten Bos

That, the minutes of the Special Meeting of Council held on August 13th, 2024 be approved as presented.

CARRIED

Resolution No: 7
317.09.24

Approval of the Statement of Financial Activities for the month of August 2024 as presented

Moved By: Div 5 Councillor Derwin Joelson

That, the Statement of Financial Activities for the month of August 2024 be accepted as presented.

CARRIED

Resolution No: 8
318.09.24

Bank Reconciliation for the month of July 2024.

Moved By: Div 1 Councillor Cliff Skauge

That, the Bank Reconciliation for the month of July 2024 be accepted as presented.

CARRIED

Resolution No: 9
319.09.24

Payment of Accounts

Moved By: Div 3 Councillor Christine Strube

That, the List of Accounts for Approval dated September 3rd, 2024, as attached hereto and forming part of these Minutes, being regular cheque numbers 14283 to 14342 in the amount of \$796,004.05 and payroll cheque numbers 14848 to 14872 in the amount of \$48,694.25 be approved.

CARRIED

Resolution No: 10
320.09.24

Administrators Report

Moved By: Div 4 Councillor Jay Ferster

That, the Administrators Report for the month August 2024 be accepted as presented.

CARRIED

11 Council Oral Reports.

Foreman Todd Lande entered the Council Chambers at 8:32 a.m. to update Council on municipal operations.

Darin Stene, Jeff Rothwell, Calvin Loth, Vic Loth and Larry Batten entered Council Chambers at 9:05 a.m. to discuss 7th Street East.

Darin Stene, Jeff Rothwell, Calvin Loth, Vic Loth and Larry Batten left the Council Chambers at 9:31 a.m.

Resolution No: 11.1
321.09.24

Salvage of Hay Policy

Moved By: Div 3 Councillor Christine Strube

That, Administration create a Policy in regards to the Salvaging of Hay in Rural Municipality of Shellbrook No. 493 ditches.

CARRIED

Resolution No: 11.2
322.09.24

Sign Theft

Moved By: Div 3 Councillor Christine Strube

That, the on-going theft of signs in the municipality be reported to the RCMP and the Chronicle.

CARRIED

Resolution No: 11.3
323.09.24

Council Oral Reports

Moved By: Div 1 Councillor Cliff Skauge

That, the Reeve and Council Oral Reports for the month September 2024 be accepted as presented.

CARRIED

12 Old Business

Resolution No: 12.1
324.09.24

7th Street East SW-15-49-03-W3

Moved By: Div 4 Councillor Jay Ferster

That, the project proposed by Triple S Transport for 7th Street East be approved at a maximum cost of \$25,000 and that joint funding be sought from the Lake Country Coop and the Town of Shellbrook.

CARRIED

Foreman Todd Lande left the meeting at 9:47 a.m.

Jared Stephenson entered the meeting by Zoom at 9:50 a.m. to discuss Bylaw No. 2024-05 Country Residential Zoning.

Resolution No: 12.2
325.09.24

Bylaw 2024-05

Moved By: Div 1 Councillor Cliff Skauge

That, in consideration of Bylaw No. 2024-05 and Bylaw No. 2024-06 be postponed pending further amendments.

CARRIED

Jared Stephenson left the meeting at 10:10 a.m.

Division 1 Councillor Skauge declared a conflict of interest and was excused from the meeting at 10:15 a.m.

Dave Kapacila and Kory Kuntz with Lake Country Coop entered the Council Chambers at 10:16 a.m. to update Council on developments at the Highway 3-55 C-Store.

Dave Kapacila and Kory Kuntz left the meeting at 10:44 a.m.

Division 1 Councillor Skauge re-entered the meeting at 10:45 a.m.

Resolution No: 12.3
326.09.24

Larry Kerr Fire

Moved By: Div 1 Councillor Cliff Skauge

That, Administration proceed as necessary in regards to Larry Kerr's fire.

CARRIED

Resolution No: 12.4
327.09.24

The Fire North of Sturgeon Lake Campground SE-25-51-02-W3

Moved By: Div 1 Councillor Cliff Skauge

That, fire north of the Sturgeon Lake Regional Park on SE-25-51-02-W3 be billed to the landowner.

CARRIED

13

New Business

Resolution No: 13.1
328.09.24

5 Year Capital Plan

Moved By: Div 4 Councillor Jay Ferster

That, discussions in regards to the 5 Year Capital Plan be postponed to the December Regular Meeting of Council.

CARRIED

Resolution No: 13.2
329.09.24

Election Report 2024

Moved By: Div 1 Councillor Cliff Skauge

That, Mail in Ballots be added to the 2024 Municipal Election and that polling stations be established at Wild Rose School and the Shellbrook Seniors Centre.

CARRIED

Resolution No: 13.2.1
330.09.24

2024 Municipal Election Officials Appointments

Moved By: Div 1 Councillor Cliff Skauge

That, the following Election Officials have been appointed by the Returning Officer:

- Deputy Returning Officer – Val Thompson
- Poll Clerk - Alicia Ten Bos
- Poll Clerk- Lorinda Olsen

Nomination Officers in absence of the Returning Officer will be Val Thompson and Alicia Ten Bos, and that remuneration be set at \$25/hr.

CARRIED

- Resolution No: 13.3**
331.09.24 **CCSASK Contract**
That, the CCSASK Contract be signed by the Reeve and the Administrator.
CARRIED
- Resolution No: 13.4**
332.09.24 **RM Purchasing Policy**
That, the RM Purchasing Policy be updated as follows.
 - 1.0 Quotations *-replace forms with from*
 - 3.4 a) *-replace \$5,000 with \$10,000***CARRIED**
- Resolution No: 13.5**
333.09.24 **Rural Municipality of Shellbrook No. 493 Harassment Policy**
Moved By: Div 6 Councillor Ivan Ten Bos
That, the Rural Municipality of Shellbrook No. 493 Harassment Policy updates be adopted as recommended by Administration.
CARRIED
- Resolution No: 13.6**
334.09.24 **Mayview Gun Range Permit**
Moved By: Div 3 Councillor Christine Strube
That, the request from Terry Herzog to operate the Mayview Gun Range on NW-07-53-01-W3rd be approved.
CARRIED
- Resolution No: 13.7**
335.09.24 **Foreman Wage Increase**
Moved By: Div 4 Councillor Jay Ferster
That, the following wage increases be approved as follows:
 - Todd Lande \$1.40/hr
 - Eric Kennedy \$1.39/hrRetroactive to August 1, 2024 and that Eric Kennedy be appointed as Assistant Foreman.
CARRIED
- Resolution No: 13.8**
336.09.24 **CCFB Funding Agreement**
Moved By: Div 4 Councillor Jay Ferster
That, the Municipal Funding Agreement under the Canada Community-Building Fund Program be signed by the Reeve and Administrator.
CARRIED
- Resolution No: 13.9**
337.09.24 **Gosselin Sign Request**
Moved By: Div 1 Councillor Cliff Skauge
That, in response to the correspondence received from Drew Gosselin dated August 12, 2024, Mr. Gosselin be allowed to place a sign on his own property at his own expense, and the request for a reduced speed sign be denied.
DEFEATED
- Resolution No: 13.9.1**
338.09.24 **Gosselin Sign Request**
Moved By: Div 3 Councillor Christine Strube
That, with permission of his neighbors Mr. Gosselin can erect a sign identifying his road, subject to the location being approved by the Outside Foreman at his own expense and that, the request for a reduced speed sign be denied.
CARRIED

Resolution No: 13.10
339.09.24

Town of Shellbrook Correspondence
Moved By: Div 4 Councillor Jay Ferster

That, in response to the correspondence received from the Town of Shellbrook dated August 29, 2024 that Administration draft a reply letter for consideration to the October Regular Meeting of Council for Approval.

CARRIED

Reeve Oleksyn was excused from the meeting @ 12:40p.m. Deputy Reeve Joelson assumed the Chair @12:40p.m.

Resolution No: 13.11
340.09.24

Royal Canadian Legion
Moved By: Div 4 Councillor Jay Ferster

That, the request from The Royal Canadian Legion Military Service Recognition book to place a Business Card Ad at a cost of \$250.00 be approved.

CARRIED

14 Council Inquiries

Resolution No: 14.1
341.09.24

Governance Training
Moved By: Div 3 Councillor Christine Strube

That, the Council Inquiry in regards to Governance Training be postponed to the October Regular Meeting of Council.

CARRIED

Resolution No: 14.2
342.09.24

Council Inquiries August
Moved By: Div 1 Councillor Cliff Skauge

That, the response from Administration in regards to the August 7th, 2024 Regular Meeting Council Inquiries be accepted as presented.

CARRIED

15 Motions

Resolution No: 16
343.09.24

Correspondence

That, the following Correspondence be received and filed.

- Vic Loth Letter in regards to 7th Street East-*dated August 12, 2024*
- SARM Harmful Capital Gains - *dated August 15, 2024*
- Mathewson & Co Training Webinars- *dated August 12, 2024*

CARRIED

16.1 Victoria Union Hospital

16.2 SARM Harmful Capital Gains

16.3 Matthewson & Co Webinars

Resolution No: 16.4
344.09.24

Victoria Union Hospital
Moved By: Div 3 Councillor Christine Strube

That, the correspondence received from the Victoria Union Hospital dated August 17, 2024 be postponed to the October Regular Meeting of Council.

CARRIED

Administrator Storey and Administrative Assistant Ten Bos left the meeting at 12:56p.m.

Resolution No: 17
345.09.24

In Camera

Moved By: Div 3 Councillor Christine Strube

That, the time being 12:55 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Deputy Reeve Joelson, Councillor Skauge, Councillor Strube, Councillor Ferster and Councillor Ten Bos.

CARRIED

Administrator Storey returned to the meeting at 1:38p.m.

Resolution No: 18
346.09.24

Reconvene

Moved By: Div 4 Councillor Jay Ferster

That, the regular Council meeting reconvene at 1:39 p.m. with all members of Council and the Administrator present.

CARRIED

Resolution No: 19
347.09.24

Adjournment

Moved By: Div 3 Councillor Christine Strube

That, this meeting be adjourned at 1:42p.m.

CARRIED

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY