

Rural Municipality of Shellbrook No. 493

June 5, 2024

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, June 5th, 2024 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	-Doug Oleksyn
Division 1 Councilor	- Cliff Skauge
Division 2 Councilor	- Vacant
Division 3 Councilor	- Christine Strube
Division 4 Councilor	- Jay Ferster
Division 5 Councilor	- Derwin Joelson
Division 6 Councilor	- Ivan TenBos
Administrator	- Duane Storey
Administrative Assistant	- Alecia Ten Bos

DELEGATIONS: **11:30 a.m. Foreman Bill Aug update on municipal activities.**
1:00p.m. Nathan Bewcyk, Sensus CPA Audit Presentation

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:28a.m.

175.06.24 ADDITION TO AGENDA:

FERSTER: That, the following items be added to the Agenda:

- Wapati Regional Library Invoice
- Road Ban Order
- Budget Meeting Dates
- Move: Workplace Violence from *Info only* to *Correspondence*

CARRIED UNANIMOUSLY.

176.06.24 ADOPTION OF AGENDA:

SKAUGE: That, the Agenda be adopted as amended.

CARRIED.

CONFLICT OF INTEREST DECLARATION:

177.06.24 REGULAR MEETING COUNCIL MINUTES:

SKAUGE: That the minutes of the Regular Meeting of Council on May 8th, 2024 be amended as follows:

- 163.05.24 – replace *Rural Waterline Committee* with *Sally and Archie Brule*.

CARRIED.

178.06.24 REGULAR MEETING COUNCIL MINUTES:

STRUBE: That the minutes of the Regular Meeting of Council on May 8th, 2024 be approved as amended.

CARRIED.

179.06.24 STATEMENT OF FINANCIAL ACTIVITIES:

STRUBE: That, the Statement of Financial Activities for the month of May 2024 be accepted, as presented.

CARRIED.

180.06.24 BANK RECONCILIATION:

TEN BOS: That, the bank reconciliation for the month of April 2024 be accepted as presented.

CARRIED.

181.06.24 ACCOUNTS PAYABLE:

JOELSON: That, the List of Accounts for Approval dated June 3rd, 2024, as attached hereto and forming part of these Minutes, being regular cheque numbers 14114 to 14169 in the amount of \$198,227.09 and payroll cheque numbers 14768 to 14791 in the amount of \$53,018.32 be approved.

CARRIED.

182.06.24 ADMINISTRATORS REPORT:

FERSTER: That, the Administrators Report for the month June 2024 be accepted as presented.

CARRIED.

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COUNCIL ORAL REPORTS

183.06.24 SEASONAL EMPLOYEE:

JOELSON: As recommended by the Human Resources Committee that, Kirkland Lande be hired as a Seasonal Outside Employee effective June 10th, 2024 at a rate of \$26.00/hr.

Recorded vote:

For: Joelson, Ten Bos, Oleksyn, Strube and Ferster

Against: Skauge

CARRIED.

184.06.24 PROBLEM BEAVERS:

TEN BOS: That, the participants of the Beaver Control Program be utilized by the Foreman to remove Beavers from appointed areas and allowed to exceed the allowable yearly quota while harvesting from those affected areas.

CARRIED.

185.06.24 ROAD BAN ORDER:

SKAUGE: That, the Rural Municipality of Shellbrook No. 493 repeal Spring Road Ban Order 2- 2024 but leave Holbein 693 Ban at 6000lb permanently.

LOST.

186.06.24 ROAD BAN ORDER:

STRUBE: That, the Rural Municipality of Shellbrook No. 493 repeal Spring Road Ban Order 2, and implement Spring Road Ban Order 3 effective June 5th, 2024.

CARRIED.

Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:04 a.m. to update Council on municipal operations.

187.06.24 JOELSON: That, Council now recess this meeting for lunch at 12:14 p.m.

CARRIED.

188.06.24 SKAUGE: That, Council now reconvene this meeting at 12:42 p.m.

CARRIED.

Delegation Nathan Bewcyk joined the meeting the by video conference at 1:00 p.m. to present the 2023 Audited Financial Statements.

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:10 p.m.

Delegation Nathan Bewcyk left the meeting the at 2:02 p.m.

OLD BUSINESS:

189.06.24 SE-10-53-02-W3:

STRUBE: That, the information provided by Administration in regards to SE-10-53-02-W3 be received and filed.

CARRIED.

190.06.24 COUNTRY RESIDENTIAL ZONING:

STRUBE: That, the information provided in regards to Country Residential Zoning be postponed to the Special Meeting of Council held on June 19th, 2024 at 8:30 a.m. at the Municipal Office Boardroom.

CARRIED.

NEW BUSINESS:

191.06.24 NATIONAL POLICE FEDERATION:

SKAUGE: That, the information received dated May 9, 2024 in regards to The National Police Federation be received and filed.

CARRIED.

192.06.24 TARGETED SECTOR SUPPORT:

STRUBE: That, the Council of the Rural Municipality of Shellbrook No. 49 supports the grant application to the Targeted Sector Support (TSS) Initiative. For regional co-operation with Parkland Emergency Measures Organization (EMO) to proceed with the plan for funding to hire a Regional EMO Coordinator; and for the ongoing maintenance of the Regional EMO position for the first couple of years.

CARRIED.

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- 193.06.24** **AHTAHKAKOOP CROWN LAND:**
SKAUGE: That, in regards to the correspondence received from The Ministry of Highways dated May 15th, 2024 that Administration be directed to reply that the municipality has no roadway issues.
CARRIED.
- 194.06.24** **GAS TAX TRANSFER:**
STRUBE: That, the following amounts be transferred from the Affinity Credit Union Accounts:
- From: Gas Tax -2 \$252,550.02
 - To: Maximizer- 1 \$252,550.02
- CARRIED.**
- 195.06.24** **MUNISOFT TRAINING:**
STRUBE: That, the quote received from MuniSoft Municipal Software in the amount of \$1,155.00 plus applicable taxes for individual training be approved as presented.
CARRIED.
- 196.06.24** **ROAD CONCERNS:**
SKAUGE: That, the correspondence received from Grant Thiel in regards to the Road Concerns dated May 22nd, 2024 be received and filed.
CARRIED.
- 197.06.24** **WHITE STAR ROAD OBD:**
JOELSON: That, White Star Road Over Dimensional Bypass (OBD) Agreement presented by the Ministry of Highways be approved.
CARRIED.
- 198.06.24** **SIGN REQUEST:**
SKAUGE: That, the sign request east of SE-28-48-03-W3 by Maggie Mumm be referred to the Foreman for inspection and recommendation.
CARRIED.
- 199.06.24** **GRADUATION ADVERTISEMENT:**
SKAUGE: That, a congratulatory advertisement be placed in the Shellbrook Chronicle in early July 2024 be approved.
LOST.
- 200.06.24** **SW-31-04-03-W3:**
FERSTER: That, the request by Mathew Graham to open up the road allowance west of SW-31-49-03-W3 be approved.
CARRIED.
- 201.06.24** **WAPITI LIBRARY INVOICE:**
SKAUGE: That, invoice 15492 from Wapiti Regional Library in the amount of \$14,513.58 for the final installment of the 2024 Grant be approved.
CARRIED.
- 202.06.24** **COUNCIL INQUIRIES:**
COUNCIL INQUIRIES JUNE:
SKAUGE: That, the following inquiries be presented for response by Administration:
- Has Holbein Board correspondence been received regarding property maintenance?
 - Was there any correspondence received from Buddy Eklund?
 - Are there any Legal Documents that are signed by just the Administrator?
- CARRIED.**
- 203.06.24** **MOTIONS:**
GRADING PRIORITY LIST:
SKAUGE: That, the Foreman provide a priority Grading/Snow Plowing List at the September 2024 Regular Meeting of Council.
CARRIED.
- 204.06.24** **SHOP JANITORIAL CONTRACT:**
SKAUGE: That, a contract be drafted for Janitorial services at the new shop, and forwarded for consideration at the July Regular Meeting of Council.
CARRIED.
- 205.06.24** **JUNE SPECIAL MEETING:**
FERSTER: That, Budget discussions be added to the Special Meeting of Council on June 19, 2024 agenda at 8:30 a.m. at the Municipal Office Boardroom
CARRIED.

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206.06.24 **CORRESPONDENCE:**

SKAUGE: That, the correspondence in the May 14,2024 Rural Dart in regards to Workplace Violence Policy and Prevention be postponed to the July Regular Meeting of Council.

CARRIED.

207.06.24 **GO IN CAMERA:**

FERSTER That, the time being 3:25 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Oleksyn and Councilor’s Skauge, Ten Bos, Joelson, Ferster and Strube.

CARRIED.

Administrator Storey left the Council Chambers at 3:26 p.m.

Administrative Assistant Ten Bos left the Council Chambers at 3:26 p.m.

Administrator Storey returned to Council Chambers at 4:28 p.m.

208.06.24 **RECONVENE:**

FERSTER: That, the regular Council meeting reconvene at 4:29 p.m. with all members of Council and Administration present.

CARRIED.

209.06.24 **ADJOURNMENT:**

SKAUGE: That, the meeting be adjourned at 4:30 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY