

Rural Municipality of Shellbrook No. 493

August 7, 2024

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, August 7, 2024 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	-Doug Oleksyn
Division 1 Councilor	- Cliff Skauge
Division 2 Councilor	- Vacant
Division 3 Councilor	- Christine Strube
Division 4 Councilor	- Jay Ferster
Division 5 Councilor	- Derwin Joelson
Division 6 Councilor	- Ivan TenBos
Administrator	- Duane Storey
Administrative Assistant	- Alicia TenBos

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:33 a.m.

268.08.24

ADDITION TO AGENDA:

SKAUGE: That, the following items be added to the Agenda:

- SE-10-53-02-3 Request for Tender
- Appoint Foreman
- Agreement to Grant Permission to Work on Municipal Roads

CARRIED UNANIMOUSLY.

269.08.24

ADOPTION OF AGENDA:

STRUBE: That, the Agenda be adopted as amended.

CARRIED.

CONFLICT OF INTEREST DECLARATION:

270.08.24

REGULAR MEETING COUNCIL MINUTES:

SKAUGE: That the minutes of the Regular Meeting of Council on July 3rd, 2024 be amended as follows:

- 235.07.24 – replace *elected* with *appointed*
- 236.07.24 – add annual fees as follows:
 - 2025 \$4,240
 - 2026 \$4,494
 - 2027 \$4,763

CARRIED.

271.08.24

REGULAR MEETING COUNCIL MINUTES:

FERSTER: That the minutes of the Regular Meeting of Council held on July 3rd, 2024 be approved as amended.

CARRIED.

272.08.24

STATEMENT OF FINANCIAL ACTIVITIES:

JOELSON: That, the Statement of Financial Activities for the month of July 2024 be accepted as presented.

CARRIED.

273.08.24

BANK RECONCILIATION:

SKAUGE: That, the bank reconciliation for the month of June 2024 be accepted as presented.

CARRIED.

274.08.24

ACCOUNTS PAYABLE:

JOELSON: That, the List of Accounts for Approval dated August 3rd, 2024, as attached hereto and forming part of these Minutes, being regular cheque numbers 14231 to 14282 in the amount of \$498,059.41 and payroll cheque numbers 14821 to 14847 in the amount of \$59,863.35 be approved.

CARRIED.

275.08.24

ADMINISTRATORS REPORT:

FERSTER: That, the Administrators Report for the month August 2024 be accepted as presented.

CARRIED.

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- COUNCIL ORAL REPORTS**
- 276.08.24** **COW LAKE PROJECT:**
FERSTER: That, the purchase of Combigrid Geogrid 40/40 from White Cap for the Cow Lake Project be approved at a cost of \$34,506.00. **CARRIED.**
- 277.08.24** **RESCIND MOTION:**
SKAUGE: That, motion 037.02.23 *Cellular Phone Allowance* be rescinded **CARRIED.**
- 278.08.24** **COUNCIL ORAL REPORTS:**
TENBOS: That, the Reeve and Council Oral Reports Report for the month August 2024 be accepted as presented. **CARRIED.**
- 279.08.24** **STRUBE:** That, Council now recess this meeting for lunch at 12:10 p.m. **CARRIED.**
- 280.08.24** **SKAUGE:** That, Council now reconvene this meeting at 12:47 p.m. **CARRIED.**
- OLD BUSINESS:**
- 281.08.24** **BYLAW NO. 2024-03 TRAILER PARK BYLAW:**
STRUBE: That Bylaw 2024-03, being a Bylaw respecting Permit Fees for Trailer Parks, Campgrounds, Recreation Vehicle Parks and Mobile Home Parks, be given Second reading. **CARRIED.**
- 282.08.24** **BYLAW NO. 2024-03 TRAILER PARK BYLAW:**
JOELSON: That Bylaw 2024-03 being a Bylaw respecting Permit Fees for Trailer Parks, Campgrounds, Recreation Vehicle Parks and Mobile Home Parks, as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator. **CARRIED.**
- 283.08.24** **ROLAND RIEL LETTER:**
TEN BOS: That, a letter be sent to Roland Riel advising that signage on NW-14-49-02-W3 is not permitted. **CARRIED.**
- 284.08.24** **RECYCLE REQUEST FOR PROPOSALS:**
TEN BOS: That, that a Request for proposal be distributed for Recycling services for 2025 with an option for an additional 2- years. **CARRIED.**
- 285.08.24** **7th STREET SW-15-49-03-W3:**
SKAUGE: That, discussions in regards to 7th Street – SW-15-49-03-W3 be postponed for further consultation with other affected parties. **CARRIED.**
- 286.08.24** **SE-10-53-03-W3 REQUEST FOR TENDERS:**
SKAUGE: That, the proposal received for the sale of SE-10-53-03-W3 Blk/Par A-Plan 101573052 Ext 23, ISC Parcel # 14716970 in the amount of \$4,000 plus applicable costs be accepted. **CARRIED.**
- NEW BUSINESS:**
- 287.08.24** **STURGEON LAKE FIRST NATION ROADWAY TLE:**
JOELSON: That, in response to the letter received from the Ministry of Government Relations dated June 24th, 2024, that The Rural Municipality of Shellbrook No. 493 have no plans or issues with the existing road allowances on NE & NW-35-51-01-W3. **CARRIED.**
- 288.08.24** **HOLBEIN LAGOON ATAP REPORT:**
FERSTER: That, the information received from ATAP Infrastructure Management in regards to the Holbein Lagoon dated July 3rd, 2024 be received and filed. **CARRIED.**

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289.08.24 PROPOSED SUBDIVISION NW ¼ SECTION 12-51-03 W3M PARCEL B:

SKAUGE: That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision NW ¼ SEC-12-51-03-W3 Parcel B, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. Yes: There is a Municipal Reserve Requirement of .575 hectares. The Rural Municipality of Shellbrook No. 493 chooses the monetary settlement arranged in lieu of dedication in the amount of \$2,228.24.

CARRIED.

290.08.24 TOWN OFFICE SPLIT ADMIN FEE:

STRUBE: That, a joint meeting be called between the Town and Rural Municipalities Council's to discuss Office Split Administration fees and other business.

CARRIED.

291.08.24 STURGEON LAKE BARELAND CONDOMINIUM LETTER:

JOELSON: That, Administration send a letter in response to the correspondence received from the Sturgeon Lake Bareland Condominium group dated July 26th, 2024 in regards to grading and gravelling.

CARRIED.

292.08.24 LAKE COUNTRY COOP DEVELOPMENT:

FERSTER: That, the information received from Lake Country Coop in regards to future development dated June 28th, 2024 be received and filed.

CARRIED.

293.08.24 COLD MIX PRICING:

FERSTER: That, the information provided by Administration in regards to Cold Mix pricing be received and filed.

CARRIED.

294.08.24 BYLAW NO. 2024-01 REGIONAL EMERGENCY MEASURES BYLAW:

STRUBE: That Bylaw 2024-01, being a Bylaw to Establish Parkland Emergency Measures Organization, be given first reading.

CARRIED.

295.08.24 BYLAW NO. 2024-01 REGIONAL EMERGENCY MEASURES BYLAW:

FERSTER: That Bylaw 2024-01, being a Bylaw to Establish Parkland Emergency Measures Organization, be given Second reading.

CARRIED.

296.08.24 BYLAW NO. 2024-01 REGIONAL EMERGENCY MEASURES BYLAW:

JOELSON: That Bylaw 2024-01, be given third reading at this meeting.

UNANIMOUSLY CARRIED.

297.08.24 BYLAW NO. 2024-01 REGIONAL EMERGENCY MEASURES BYLAW:

TEN BOS: That Bylaw 2024-01 being a Bylaw to Establish Parkland Emergency Measures Organization, as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

CARRIED.

298.08.24 HOLBEIN LAGOON GRASS CUTTING:

SKAUGE: That, the correspondence provided by the Holbein Hamlet Board in regards to cutting grass at the Lagoon dated July 18th, 2024 be received and filed.

CARRIED.

Councilor Skauge requestd a recorded vote

299.08.24 SEXSMITH DUST CONTROL REQUEST:

SKAUGE: That, the request from Scott Sexsmith dated July 19th, 2024 to be compensated for half of his dust control expense on SW-17-50-01-W3 up to a maximum of \$600 be approved.

Recorded vote:

For: Skauge

Against: Strube Joelson, Ten Bos, Ferster, Oleksyn

LOST.

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- 300.08.24** **APPOINT FOREMAN:**
SKAUGE: That, Todd Lande be appointed Foreman for The Rural Municipality of Shellbrook No.493.
CARRIED.
- 301.08.24** **GRANT PERMISSION TO WORK ON MUNICIPAL ROADS:**
STRUBE: That, Administration develop an Agreement/Waiver to allow Rate-Payers to do work on Municipal Roads.
CARRIED.
- 302.08.24** **COUNCIL INQUIRIES:**
COUNCIL INQUIRIES JUNE:
SKAUGE: That, the following inquiries be presented for response by Administration:
 - What is the Status of the Holbein Order to Remedy
 - Has there been any action to date on Crutwell nuisance properties.**CARRIED.**
- 303.08.24** **MOTIONS**
HAMLET BUILDINGS:
SKAUGE: That, Administration look into if there is a Policy for a minimum standard of out buildings in the Hamlets, and if not develop one.
CARRIED.
- 304.08.24** **ZONING COMPARISON CHART:**
SKAUGE: That, Administration complete a comparison chart between Country Residential and Agriculture Residential for the Tuesday August 13th, 2024 Zoning Public Hearing.
CARRIED.
- 305.08.24** **CORRESPONDENCE:**
JOELSON: That, the following correspondence be received and filed:
 - Nesbit Road Letter - *dated June 30, 2024*
 - Atahkakoop TLE Selection - *dated July 24, 2024*
 - Budget Info
 - Governance Training
 - Saskatchewan Association of Watershed Newsletter - *dated July 15, 2024*
 - Consider Running for Municipal Election
 - Community Policing Report 2nd Quarter
 - Triple S Transport - *dated July 24, 2024***CARRIED.**
- 306.08.24** **GO IN CAMERA:**
STRUBE That, the time being 3:17 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Oleksyn and Councilor's Skauge, TenBos, Joelson, Ferster and Strube.
CARRIED.
- Administrator Storey left the Council Chambers at 3:18 p.m.
Administrative Assistant TenBos left the Council Chambers at 3:17 p.m.
- Administrator Storey returned to Council Chambers at 3:49 p.m.
- 307.08.24** **RECONVENE:**
TEN BOS: That, the regular Council meeting reconvene at 3:50 p.m. with all members of Council and Administration present.
CARRIED.
- 308.08.24** **ADJOURNMENT:**
JOELSON: That, the meeting be adjourned at 4:00 p.m.
CARRIED.

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REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY