

# Rural Municipality of Shellbrook No. 493

August 11th, 2021

## REGULAR MEETING

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, August 11th, 2021 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster
Division 5	- Derwin Joelson
Division 6	- Ron Herzog (conference)
Administrator	- Duane Storey

**DELEGATIONS:**

**10:30a.m. Rod Gjerde, Clean Farms to discuss possible sites for Grain Bag Recycling Depot.**

**11:30a.m. Foreman Bill Aug, update on municipal operations.**

**CALL TO ORDER:**

Reeve Oleksyn called the meeting to order at 8:33a.m.

**264.08.21 ADDITIONS TO AGENDA:**

**SKAUGE:** That, the following items be added to the agenda:

- SARM Insurance Contingencies
- Pine Tree Management Skills training
- Recycling information

**CARRIED UNANIMOUSLY.**

**265.08.21 ADOPTION OF AGENDA:**

**JOELSON:** That, the August 11<sup>th</sup>, 2021, agenda be adopted as amended.

**CARRIED.**

**266.08.21 REGULAR COUNCIL MINUTES:**

**STRUBE:** That, the minutes of the Regular Meeting of Council held on July 7th, 2021 be approved as presented.

**CARRIED.**

**267.08.21 SPECIAL COUNCIL MINUTES:**

**SKAUGE:** That, the minutes of the Special Meeting of Council held on July 28th, 2021 be approved as presented.

**CARRIED.**

**268.08.21 STATEMENT OF FINANCIAL ACTIVITIES:**

**FERSTER:** That, the Statement of Financial Activities for the month July, 2021 be accepted as presented.

**CARRIED.**

**269.08.21 LIST OF ACCOUNTS:**

**FERSTER:** That, the List of Accounts dated August 4th, 2021, as attached hereto and forming part of these Minutes, being regular cheque numbers 12236 to 12291 in the amount of \$590,654.63 and payroll cheque numbers 13987 to 14013 in the amount of \$50,120.19 be approved for payment.

**CARRIED.**

**270.08.21 BANK RECONCILIATION:**

**HAMEL:** That, the reconciled bank statement for the month of June 2021 be approved as presented.

**CARRIED.**

**271.08.21 ADMINISTRATORS REPORT:**

**SKAUGE:** That, the Administrators Report for the month July, 2021 be accepted as presented.

**CARRIED.**

**COUNCIL ORAL REPORTS:**

**272.08.21 AMEND MOTION 233.07.21 HARRASSMENT:**

**JOELSON:** That, motion 233.07.21. be amended, to send Ratepayer a letter advising that the RM of Shellbrook No. 493 will not accept any further harassing or negative behavior towards municipal staff, and that the next incident will result in ratepayer being banned from all municipal facilities.

**CARRIED.**

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Delegation Rod Gjerde entered the Council Chambers at 10:35a.m. to have discussions in regards to possible site within the municipality to facilitate a Clean Farms Grain Bag Recycling Depot.

Delegation Rod Gjerde left the meeting at 10:46a.m.

**273.08.21** **BULK WATER SALE SIGN:**

**STRUBE:** That, a sign be posted in the municipal office stating that there will be a charge of \$7.00 to cover the cost for issuing a second card for the bulk water filling station.

**CARRIED.**

**274.08.21** **STURGEON LAKE REGIONAL PARK BOARD APPOINTMENTS:**

**STRUBE:** That, Scott Hahn, Steve Schmidt and Dave Middlebrook be appointed to the Sturgeon Lake Regional Park Board.

**CARRIED.**

**275.08.21** **CITY OF MISSISSAUGA MOTION:**

**HAMEL:** That, the motion received from The City of Mississauga in regards to Indigenous Treaty and Traditional Territories be received and filed.

**CARRIED.**

Delegation Foreman Bill Aug entered the Council Chambers at 11:25a.m. to update Council on Municipal Operations.

Councilor Ron Herzog left the Council Conference call at 12:10p.m

**FERSTER:** That, Council now recess this meeting for lunch at 12:10p.m.

**CARRIED.**

**JOELSON:** That, Council now reconvene this meeting at 12:54p.m.

**CARRIED.**

Delegation Foreman Bill Aug left the meeting at 1:00p.m.

**OLD BUSINESS:**

**276.08.21** **5 YEAR CAPITAL PLAN:**

**SKAUGE:** That, the Rural Municipality of Shellbrook No. 493 5-Year Capital Plan be adopted as amended.

**CARRIED.**

**277.08.21** **SE 17-49-03-W3 EXT 23 ROAD ALLOWANCE:**

**HAMEL:** That, there is no opposition with the purchase of ISC Parcel # 203748879 and consolidation with ISC Parcel # 147370440 on SE-17-49-03-W3.

**CARRIED.**

Councilor Jay Ferster left the Council Chambers at 3:04p.m

**278.08.21** **PARCEL B NE-21-49-03-W3 EXTENSION:**

**JOELSON:** That, the request for a time extension until July 31<sup>st</sup>, 2022 be granted in order for the requirements of Subdivision of proposed Parcels A & B NE-21-49-03-W3 to be completed.

**CARRIED.**

Councilor Jay Ferster re-entered the Council Chambers at 3:08p.m

**NEW BUSINESS:**

**279.08.21** **PT SE-24-49-02-W3 ABATEMENT:**

**STRUBE:** That, the request for previous year tax abatement on PT SE-24-49-02-W3 Roll No. 31 be denied.

**CARRIED.**

**280.08.21** **ADMINISTRATIVE ADJUSTMENTS:**

**JOELSON:** That, the list of stale dated outstanding cheques presented by the Administrator be reversed as presented.

**CARRIED.**

**281.08.21** **ADMINISTRATIVE ADJUSTMENTS:**

**STRUBE:** That, the list of stale dated un-paid receivables presented by the Administrator be reversed as presented.

**CARRIED.**

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**282.08.21**    **SARM SELF INSURANCE CONTINGENCY:**

**SKAUGE:** That, the Administrator report back to Council on what the municipalities level of liability coverage is under the SARM Self Insurance Liability Plan.

**CARRIED.**

**283.08.21**    **INTERNAL CONTROLS:**

**HAMEL:** That, The Sturgeon Lake Regional Park be requested to upgrade to an Audit of their Financial Statements from the current Statement Review, also that The Rural Municipality of Shellbrook No. 493 be provided with Bank Reconciliations monthly, that, for the 2022 financial year that the same Audit Firm as The RM of Shellbrook No.493 be utilized to eliminate any delays in reporting.

**CARRIED.**

**284.08.21**    **RECYCLING INFORMATION:**

**SKAUGE:** That, an information bulletin on the Municipalities Recycling Pilot Project be prepared and distributed by Canada Post and posted in Shellbrook Chronicle.

**CARRIED.**

**285.08.21**    **PINE TREE MANAGEMENT SKILLS TRAINING:**

**SKAUGE:** That, an information pamphlet on the Pine Tree Management Skills Training be forwarded to employee Todd Lande.

**CARRIED.**

**286.08.21**    **GO IN CAMERA:**

**SKAUGE:** That, the time being 4:15p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Strategic Planning issues, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn and Councilor's Cliff Skauge, Phil Hamel, Christine Strube, Jay Ferster and Derwin Joelson.

**CARRIED.**

**287.08.21**    **GO OUT OF CAMERA:**

**JOELSON:** That, the time being 4:30p.m., Council go out of camera and invite the public and Administrator Duane Storey back into the Council Meeting.

**CARRIED.**

**288.08.21**    **CORRESPONDENCE:**

**JOELSON:** That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

- Community Policing Report
- Gas Tax Listing

**CARRIED.**

**289.08.21**    **ADJOURNMENT:**

**FERSTER:** That, this meeting be adjourned at 4:38p.m.

**CARRIED.**

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REEVE DOUG OLEKSYN

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ADMINISTRATOR DUANE STOREY